



December 1, 2014

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**Donald R. Duckworth**  
Executive Director

**Michael Sin**  
Los Angeles Department of City Planning  
200 N. Spring Street, Room 763  
Los Angeles, CA 90012

Dear Mr. Sin,

On behalf of the Westchester Town Center Business Improvement District (Westchester Town Center BID), I am writing to express our organization's strong support for Otis College and its Campus Improvement Project, on which we understand you will conduct a public hearing later this week.

The BID was formed by a coalition of property and business owners to provide improvements that revitalize and enhance the Westchester central business district, an essential commercial core of the City of Los Angeles and one of its major gateways to the world.

Since Otis moved to Westchester in 1999, they have contributed to this community in a number of ways. Otis students and staff regularly volunteer in the community, and the College is an active member in a number of community organizations. For example, Otis works with Loyola Village Elementary School, the Holy Nativity Community Garden, and the Westchester Senior Center, among others. The college has shown again and again that it is a caring and engaged member of our community, and the Campus Improvement Project serves to solidify that commitment.

The BID strongly urges you to support the Campus Improvement Project. Otis is a wonderful member of our community, and we look forward to continuing our work with the College in the coming years.

Thank you,

Donald R. Duckworth  
Executive Director